





Bharat Sanchar Nigam Limited

Advanced Level Telecom Training Centre

Raj Nagar, Ghaziabad, Uttar Pradesh State, India - 201002

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'A' Circular

File No: ALTBCID064/

Dated: 16-Apr-2013

To

All the Field Units

Subject: Induction Course on BSNL JTO CIVIL (2008 SY)

Training Centre: ALTTC GHAZIABAD

Course code: ALTBCID064

Name of the Course: BSNL JTO CIVIL (2008 SY)

Category of the Course: JTO INDUCTION

Course Type: INDUCTION

Duration: 10 week(s)

Period: 5-Aug-2013 to 11-Oct-2013

Total No. of Seats: 20

Course Description:

The purpose of the Course is to impart training to newly recruited JTOs(C) about CPWD Works Manual & Procedure, CPWD Specifications, Departmental Practices, and Structural Design & Maintenance of Buildings.

Learning Objectives:

Objective of the course is to make newly recruited JTOs familiar & Conversant with the rules, regulations, Departmental practices and the nature of works required to be handled by inducted JTOs (Civil)

Target Population:

Newly recruited JTO (C).

Prerequisites:

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Faculty which is conducting the Course: BS-C (BUILDING SCIIENCE(CIVIL))

- 1. The eligibility of the officers must be ensured with respect to prerequisites before nominating them.
- 2. Hereafter no 'B' Circular will be issued. In case of LSC(Limited Seat Courses), the Training Centre will confirm the nominations. For other courses, all the nominations can be treated as Confirmed.
- 3. The officers nominated for a course may be advised to go through the Training Website to check their nominations status before booking their journey tickets.
- 4. Officers may be requested to bring their copy relieving order/nomination letter for identification .
- 5. In exceptional circumstances, if any course is cancelled or postponed after the issue of `A` Circular, information will be displayed on the Training Website.
- 6. It has been noticed that some trainees get ill during the training and they required to be hospitalized. In such cases, details of MRS card is required to be furnished to the Hospital. Hence Trainees are requested to bring a photocopy of the MRS Card alongwith them.

Training Manager ALTTC GHAZIABAD

Registered & Corporate Office: Bharat Sanchar Bhavan, H.C. Mathur Lane, Janpath, New Delhi-110 001

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